

PRESCRIPTION POLICY

Child Neurology of Tulsa

Written prescriptions are provided during office visits with **refills to provide enough medicine** until the next scheduled appointment. **Please make sure that your pharmacist documents the refills.** Pharmacies often do not document the refills and then call our office for refill requests taking time away from patient care.

Dosing Changes between appointments: if your child's medication dose is changed (increased) by telephone between appointments, if a new prescription is needed, it will be provided **at no charge.**

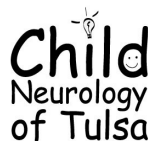
Lost prescriptions: If a prescription is needed between appointments, a \$10 charge processing fee is charged (this is a non-covered benefit) to you directly to cover the costs of chart verification and documentation and is expected at the time the prescription is picked up or before it is called into the pharmacy.

Stimulant Prescriptions: These medications are controlled substances and require a paper-written prescription and must be filled within 30 days of the date. **NO REFILLS** are allowed by law. These medications **CANNOT** be called in. Therefore, written prescriptions that **are needed between office visits** are charged a \$10 per prescription processing fee (this is also a non-covered benefit) due at the time of receiving the prescription (to cover the costs of chart verification and documentation).

Insurance Required Medication Authorizations: we choose medical therapy based on the individual needs of your child in consultation with you. In the event that your insurance company denies the prescribed medicine, a visit will be required to discuss insurance approved alternatives which **you are expected to determine through the company's drug formulary** (may be available on their website or booklet you may need to request). Appeals of denials or insurance requests for additional information for **"medication authorizations"** will result in a **processing fee charged directly to you** (a non-covered benefit) of at least \$25 depending on the amount of work required. Upon request, an advanced total cost will be provided so that you may choose to pursue the appeal or not.

Summary of Prescription Policy:

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| Between Visit Refill policy | 5 business days (from day of request) |
| Processing Fees | \$10 charge per prescription (all meds, including stimulants) \$25 charge (minimum) per prescription for after hours requests \$50 charge (minimum) per prescription on a urgent basis |
| Stimulants (Methylphenidate, Ritalin, Adderall, Focalin, Concerta, Metadate, etc.): | Written-Paper prescription required monthly: no refills allowed by law Must be filled within 30 days of date on prescription \$10 charge for between-office visit prescriptions |
| Medication Denials-Authorization | \$25 minimum charge: allow a 2 week turnaround \$50 minimum for Urgent requests We request that you obtain insurance approved alternatives (formulary) |
| Change of Medications: | Requires office visit to discuss alternatives in detail We request that you obtain the insurance approved alternatives (formulary) |



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