

Child Neurology of Tulsa

Policy for Failed Appointments, Cancellations

Failed Appointments: failure to show (no call, call with inadequate excuse)
Late without ability to work in or refusal to wait
Failure to cancel before 2 working days before appt

Cancellation Policy:

Must call (live discussion, voicemail or fax) 2 working days in advance of appointment

Appt	Need to call by:
Monday	any time preceding Wednesday
Tuesday	anytime preceding Thursday
Wednesday	anytime preceding Friday
Thursday	anytime preceding Monday
Friday	anytime preceding Tuesday

Charges for failed appointments

	Comprehensive appointment:	Return visit:
Medicaid:	\$ 50	\$25
All others:	\$300	\$150

*Charges are intended as motivation to remember appointments and to call in cancellations with adequate warning so that others may have the opportunity to utilize the time that was reserved for your child. Patients with appropriate unforeseen reasons for missed appointments will not be charged although this is subject to the timeliness of notification (a timely telephone call is greatly appreciated). The majority patients attend appointments or call with adequate notification and need not worry about being charged.

Rescheduling:

With appropriate reasons: re-scheduling will be allowed subject to Dr. Siegler's approval

All others: no rescheduling will be allowed unless:

1. Fee is paid and
2. Is subject to Dr. Siegler's approval



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